

FREDERICK COUNTY
Local Emergency Planning Committee (LEPC)
Meeting Minutes

DATE: Monday, August 11, 2014

LOCATION: Public Safety Training Facility
5370 Public Safety Place
Frederick, MD

ATTENDEES: Jessica Carrington, ARC; Steve Cooper, FC-DEP; David Ennis, FC-DPW; Chip Jewell, FC-DVFRS; Robert McNamara, Trans-Tech, Inc.; Seamus Mooney, FC-DEP; Melissa Pawlus, FCHD; John Reginaldi, MEMA; Robin Santangelo, FC-PIO; Timothy Shelton, FC-DFRS; Karin Tome, City of Brunswick/FC MML representative; Doug Wallick, FC-DFRS.

Chairman Seamus Mooney called the meeting to order at 0835 hours.

INTRODUCTION AND WELCOME OF LEPC MEMBERS AND GUESTS

All in attendance introduced themselves.

MEETING MINUTES:

- A motion was made by D. Ennis and seconded by K. Tome that the minutes of the May 12, 2014, meeting be accepted as presented and with one minor revision. The motion passed unanimously.

COMMITTEE REPORTS:

- External Committee
 - S. Mooney reported that the LEPC/DFRS/CSX exercise has been rescheduled for September 27. CSX will be bringing back their training railcars.
- Internal Committee
 - S. Cooper stated that a meeting will be scheduled prior to the December LEPC meeting to review the Constitution and By-Laws and the LEPC website.

OLD BUSINESS or INFORMATION:

- 2014 Membership
 - S. Cooper reported that the Chairman of the State Emergency Response Commission sent correspondence approving the LEPC membership list submitted by the Board of County Commissioners.
- S. Mooney stated that the membership list for the External and Internal Sub-Committees were distributed with the meeting agenda.
- S. Mooney reported that all grant funds have been spent and that it doesn't appear that we will be getting any more funds.

NEW BUSINESS

- NRC Notifications
 - S. Cooper reported details of numerous Situational Awareness Reports that had been received from the NRC since the last meeting.

- We will be sponsoring in conjunction with DFRS ICS-300 and 400 courses September 15 – 19.
- We are working with MEMA to schedule an ICS-300 and 400 Train-the-Trainer Course in March 2015.
- S. Mooney stated that he will try to get someone from MDE to be a speaker at one of our upcoming meetings. He also said that he would approach CZX about presenting at one of the meetings. He asked if anyone had any suggestions for speakers to let him know via email.

ROUNDTABLE:

- R. Santangelo
 - A September 11th Tribute will be held at New Market Fire Station on September 11.
 - Emergency Preparedness Month Proclamation set for September 4.
 - Will be attending the Maryland Association of Counties Conference August 13 – 16.
- J. Carrington
 - Local Red Cross Chapter will be on standby September 11 – 13 during the Star-Spangled Spectacular in Baltimore in case shelters need to be opened there.
- M. Pawlus
 - A Closed Pod (Point of Distribution) Exercise is scheduled for October 20. They have twenty partners participating.
- D. Ennis
 - Asked about the status of the FEMA Mitigation Grant for the Alertus devices for some County office buildings.
 - S. Mooney stated that the request for funds was still open.
- S. Mooney
 - The Statement of Work has been finalized for the County's Hazard Mitigation Plan update. We are putting the update on hold until the Flood Plain Maps are updated, which should be finished by summer 2015.
 - The Emergency Operations Center is being moved to this building (PSTF). There is a lot to be done before the room is operational.
 - September is Emergency Preparedness Month. Emergency Preparedness staff will be doing public outreach at several events, including the *In the Street* festival.
 - A county in Ohio developed a certification program to assist its municipalities in developing and operating their own emergency management programs. It is a voluntary program and provides objective evaluation of the municipalities' emergency management programs. We are modifying the program to meet the needs of our municipalities.
- J. Reginaldi
 - MEMA will be activating for the Sailabration event and will be staffing the Baltimore City EOC.
 - MEMA will also be activating and staffing the Garrett Co. EOC during the Deep Creek White Water Olympic Canoeing event
 - DHS is hosting an Improvised Explosive Device course scheduled for Dec 6 at the Laurel Partnership Hall from 0800-1600. After being advertised for several days, the class is filled at 125.
 - The State SEOC renovation is almost complete and the MJOC is undergoing renovation now.

- He was invited to give a briefing at the Chesapeake Area Safety Conference at the Hershey Conference Center September 5 on Access Controls for Healthcare Facilities. The building design and physical controls are complete; IT /Cyber is being added.
 - MEMA's Active Learning and Exercise staff is meeting with each of the local Emergency Managers individually to try to get a better handle on local needs. After they meet with the locals, then regional meetings will take place.
 - MEEMA is working with the COG and NCR emergency management planners in preparation of the World Police Games scheduled for June/July 2015.
- C. Jewell
- As of today, he is the “acting” Director/Chief of the new Division of Volunteer Fire and Rescue Services. He will be in an acting capacity until the Frederick County Volunteer Fire and Rescue Association confirms his appointment. This division is part of the overall Frederick County Fire and Rescue Services.
 - The new phone system for the 9-1-1 primary and back-up centers is being funded by the Numbers Board. The system will provide redundancy.
 - The new mapping system for CAD (Computer Aided Dispatch) was rolled out recently, and is much better than the old system.
 - The September issue of Firehouse Magazine will have an article on radio interoperability during last year's Fallen Firefighter Weekend.
- K. Tome
- Two new council members will be sworn in tomorrow night in Brunswick. Former Mayor Jones is one of the two. He may be assigned to be the Frederick Co. Chapter of the MD Municipal League (MML) representative on the LEPC.
 - She asked the group if there was anything they would like for her to take to the Frederick County MML.
 - Chairman Mooney asked that she report about the LEPC not getting any grant funds.
- R. McNamara
- Reported that Trans-Tech Inc. is now ISO 14001 Certified.
- D. Wallick
- There are many events scheduled in Frederick County, including the Boys and Girls Club Tour de Frederick bicycle event in August. .
- T. Shelton
- Working on updating team's HazMat response guidelines and also reviewing the Hazardous Materials and Oil Spill Response Annex to the County's Base Emergency Operations Plan.
 - Still reviewing Executive Order 13650 to see how it applies to some of our Tier II sites.
 - Yearly equipment review of Firescope standards for team levels still has the County's HazMat Team at Level III within MWCOG; also noted not far off from Level II and Level I.

Mayor Tome asked if there were any requirements to notify a locality when someone was spraying herbicides. Chairman Mooney stated that DEP will look into it.

A motion was made by K. Tome and seconded by T. Shelton to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 0915 hours.

Respectively submitted by Steven Cooper, Secretary.